

WOODWAY CITY COUNCIL MINUTES

November 8, 2021 – 5:45 p.m.

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, November 8, 2021, at 5:45 p.m. The following individuals were in attendance:

Mayor:	Jane Kittner
Mayor Pro Tem:	Scott A. Giddings
Councilmembers:	Amine Qourzal, David Mercer, David Russell, Storey Cook and Gayle Avant
Absent:	None
City Manager:	Shawn Oubre
City Secretary:	Donna Barkley
City Staff:	Lenny Caballero, William Klump, John Norman and Bret Crook
Contract Staff:	None
Registered Guests:	Jacob Bell, 823 Washington Ave., Waco, TX 76701 Branch Musil, 7710 Central Park Dr., Ste 1, Waco, TX 76712

CALL MEETING TO ORDER

Mayor Kittner called the meeting to order at 5:56 p.m.

PRESENTATIONS AND VISITORS

1. HEAR VISITORS

No visitors came forward to speak at this time.

ITEMS FOR INDIVIDUAL DISCUSSION, CONSIDERATION AND/OR ACTION

- 2. DISCUSSION AND CONSIDER ACTION ON FINAL PLAT OF WESTLAKE ESTATES ADDITION, A PLANNED UNIT DEVELOPMENT TO THE CITY OF WOODWAY, MCLENNAN COUNTY, TEXAS LOCATED IN THE PETER J. MENARD SURVEY, ABSTRACT 612, IN THE CITY OF WOODWAY, MCLENNAN COUNTY, TEXAS BEING ALL OF A CALLED 28.760 ACRE TRACT DESCRIBED AS TRACT 4, EXHIBIT E, AND ALL OF A CALLED 10.0 ACRE TRACT DESCRIBED AS TRACT 5, EXHIBIT F IN A DEED TO JAMES PHIPPS CHASE, III AND MATHEW MORRISON, AS CO-TRUSTEES OF TRUST C CREATED UNDER THE MARY LACY CLIFTON CHASE FAMILY TRUST, RECORDED IN MCLENNAN COUNTY CLERK'S DOCUMENT 2019012864 OF THE OFFICIAL PUBLIC RECORDS OF MCLENNAN COUNTY, TEXAS**

Dr. Oubre provided this is for approval of a final plat of the Westlake Estates Addition which will be our first gated community.

Councilmember Mercer questioned that the improvements have not been completed. Mr. Norman then stated that the Planning and Zoning Commission recommended conditional approval and it was stated incorrectly on the agenda item. Mr. Norman provided that this is for conditional approval of the construction plans so that construction can begin. A final plat approval would normally just go through

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Planning and Zoning, but since there are construction plans it comes to City Council.

Councilmember moved to recommend conditional approval of the final plat of Westlake Estates Addition, a Planned Unit Development to the City of Woodway, McLennan County, Texas located in the Peter J. Menard Survey, Abstract 612, in the City of Woodway, McLennan County, Texas being all of a called 28.760 acre tract described as Tract 4, Exhibit E, and all of a called 10.0 acre tract described as Tract 5, Exhibit F in a Deed to James Phipps Chase, III and Mathew Morrison, as Co-Trustees of Trust C created under the Mary Lacy Clifton Chase Family Trust, recorded in McLennan County Clerk's document 2019012864 of the Official Public Records of McLennan County, Texas. Councilmember Cook seconded the motion, and the motion passed unanimously.

CONSENT AGENDA

The Consent Agenda consists of non-controversial, routine and budgeted items which require no public hearing. The Consent Agenda is subject to being approved with one single motion; however, the Mayor or any City Councilmember may remove any item from the Consent Agenda for separate discussion and consideration.

3. A. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD OCTOBER 25, 2021, AT 5:30 P.M.
- B. DISCUSSION AND CONSIDER ACTION ON ADOPTING RESOLUTION R-21-18, SETTING THE WOODWAY CITY COUNCIL MEETING SCHEDULE FOR THE MONTHS OF JANUARY THROUGH DECEMBER 2022
- C. DISCUSSION AND CONSIDER ACTION ON RESOLUTION R-21-19, APPROVING A SUBMISSION OF GRANT #4383001 BY THE WOODWAY PUBLIC SAFETY DEPARTMENT FOR THE 2022 BODY-WORN CAMERA PROJECT

Dr. Oubre provided information on Items B and C. No items were removed for individual discussion.

Mayor Pro Tem Giddings moved that the Consent Agenda be approved as follows:

- A. Approve the minutes of the regular meeting held October 25, 2021.
- B. Adopt Resolution R-21-18, setting the 2022 City Council meeting schedule.
- C. Adopt Resolution R-21-19, approving a submission of grant #4383001 by the Woodway Public Safety Department for the 2022 Body-Worn Camera Project.

Councilmember Qourzal seconded the motion, and the motion passed unanimously.

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CITY MANAGER AND CITY COUNCIL REPORTS

4. CITY MANAGER’S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES)

Dr. Oubre provided:

- City offices will be closed on Thursday for Veterans Day
- City Council is invited to a Veterans Breakfast on Friday, November 12th at 9 a.m. at the Pavilion
- Next City Council meeting on December 13th
- Dr. Caballero met with RBDR and they are moving forward with the drawings on the Family Center
- We received notice today on a RBDR project where they are working with Mitchell Construction, and Jim Winton Engineering on some settling issues at the Pavilion

5. CITY COUNCIL REPORTS (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY COUNCIL COMMITTEE AND LIAISON ASSIGNMENTS)

Mayor reported that the Ordinance Review Committee met (consisting of Mayor Kittner, Councilmember Cook and Councilmember Russell) met on the Planned Unit Development Planned District Ordinance. Some of the wording in that ordinance needs to clarify and add some descriptions and examples of what can and can’t be done as far as our limitations by state law. We sent it to the City Engineer to review and we will meet again once we get some feedback.

CLOSING ITEMS

6. CONSIDER ACTION ON ADJOURNMENT

Mayor Pro Tem Giddings moved to adjourn the meeting. Councilmember Russell seconded the motion, and the motion passed unanimously. The meeting adjourned at 6:10 p.m.

Donna Barkley, City Secretary

Jane Kittner, Mayor