

WOODWAY CITY COUNCIL MINUTES

Budget Work Session – July 15, 2021

The Woodway City Council met in a work session in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas on Thursday, July 15, 2021, at noon. The following individuals were in attendance:

Mayor:	Jane Kittner
Mayor Pro Tem:	Scott A. Giddings
Councilmembers:	David Mercer, David Russell and Storey Cook
Absent:	Amine Qourzal
City Manager:	Shawn Oubre
City Secretary:	Donna Barkley
Other City Staff:	Lenny Caballero, William Klump, Bret Crook and Jessie Reid
Contract Staff:	None
Registered Guests:	None

Mayor Kittner called the work session to order at 12:06 p.m. This work session was held for the purpose of discussing the 2021/2022 proposed annual budget. As it was a work session only, no action was taken.

Dr. Oubre provided the following:

- Current tax rate: \$0.4500
- No-New-Revenue Rate: \$0.426617
- Voter Approval Rate: \$0.445800
- Revenues –
 - Ad Valorem (the biggest component of our general fund revenues)
 - Sales Tax
 - Franchise Fees
 - Sanitation and Sewer
 - Other (fines, fees, rentals, etc.)
- Expenses –
 - Labor (seventy to seventy-four percent of your entire budget goes to wages and benefits)
 - Departmental
 - Non-Department
 - Capital Outlay
 - Insurance and Utilities
 - Bond Payment
- Restricted Funds (things we collect by different means and are only able to be used for certain types of expenses) -

- HOT funds
- Garbage
- Water and Sewer

Dr. Oubre provided that the City's Charter requires that annually, we get input from the Planning and Zoning Commission. The P&Z Commission submitted the following items for your consideration:

- Old McGregor Road
- Sidewalk along Ritchie at Badger
- Improve roads at Woodway Parks I and II
- Park play equipment at Whitehall Park
- Disability playground equipment

Dr. Oubre provided proposed sewer rate increases that will be needed to pay the new debt to finish the sewer project. Currently the residential rate is \$19.00 per month regardless of usage. In addition to that \$19.00, for every 1000 gallons that was calculated for your winter averaging you will pay \$2.25 per 1000. We have provided three other variables for the rate increase, which you can put all the debt in the connection fee, base rate per month which would add an additional \$13.41. Regardless where you put the increase you still need to raise \$13.41 per connection, per month for the entirety of the remaining debt. The other choices are 0% base/100% usage, 75% base/25% usage, 50% base/50% usage, or 25% base/75% usage split. There was a brief discussion as to what blend would work best.

Currently with the Woodway Family Center debt on the uncertified roll and based on the interest rate we received on the debt we are looking at raising it twenty-five cents on what they call the interest and sinking side. You are looking at a total of \$0.4750 tax rate for the proposed budget.

There was also information provided on the following:

- General Fund Projected Expenditures
 - Two and half cents increase on tax rate to fund the new WFC
 - Contractual obligation to raise the garbage rate by \$0.25 a month
 - 3% CPI/COLA increase
 - 3% salary increase for merit pay
 - 5% increase for employee insurance
 - Funding an Assistant Finance Director for a partial year
 - Public Building capital improvements and the City Shop and Public Safety
 - Increase in funding for jobs and job description changes at the Carleen Bright Arboretum and Family Center
- Utility Fund Projections
- Capital Outlay & Equipment Replacement and Capital Projects

City Council Work Session

July 15, 2021

Page 2

- Additional items for discussion:
 - Minimum entry hourly wage
 - Old McGregor/Ritchie Road reconstruction
 - Whitehall Dog Park
 - Update building assessed values and set new policy limits with TML

As the discussion concluded, there was a consensus of the Council for the proposed sewer rate increases to be split 50/50 between the base rate and the actual usage. The work session ended at 12:59 p.m.

Donna Barkley, City Secretary

Jane Kittner, Mayor