

## **WOODWAY CITY COUNCIL MINUTES**

December 14, 2020 – 5:45 P.M.

The Woodway City Council met in a regular meeting via a virtual Zoom meeting, on Monday, December 14, 2020, at 5:45 p.m. The following individuals were in attendance:

Mayor:	Jane Kittner
Mayor Pro Tem:	Vic Sober
Councilmembers:	Scott A. Giddings, David Mercer, David Russell and Storey Cook
Absent:	Amine Qourzal
City Manager:	Shawn Oubre
City Secretary:	Donna Barkley
City Staff:	Lenny Caballero, William Klump, Mitch Davison, Bret Crook and Keith Lowrey
Contract Staff:	None
Registered Guests:	Chet Patel, 8122 Laughing Falcon Trail, Conroe, TX 77385

### **CALL MEETING TO ORDER**

Mayor Kittner called the meeting to order at 5:48 p.m.

### **PRESENTATIONS AND VISITORS**

#### **1. HEAR VISITORS**

No visitors came forward to speak at this time.

### **ITEMS FOR INDIVIDUAL DISCUSSION, CONSIDERATION AND/OR ACTION**

#### **2. DISCUSSION AND BRIEFING CONCERNING THE CORONAVIRUS (COVID-19) AND ANY ACTIONS NECESSARY THERETO**

Dr. Oubre provided the following:

- Mr. Klump did apply in a timely manner for the balance of the CARES Act grant.
- Vaccine shipped yesterday from Pfizer to outgoing locations. In the first round you will see doctors, nurses and attendants receive the vaccine. The next tier is the nursing home providers and residents. After that, the next group will be first responders.
- As of November 29<sup>th</sup>, the state health department notified the County that the seven-day average exceeded the fifteen percent total of hospital occupancy, which automatically enforces a fifty percent occupancy in restaurants, retail stores, gyms and other public gathering places.
- Our next scheduled city council meeting is in January.

There are no items in need of action.

#### **3. DISCUSSION AND CONSIDER ACTION ON AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH LANGERMAN FOSTER ENGINEERING COMPANY FOR CONSTRUCTION MATERIALS TESTING SERVICES FOR THE FAIRWAY GRAVITY SEWER REPLACEMENT PHASE II**

Dr. Oubre provided that we are hiring an engineering firm we have used in the past. This is for construction materials and testing within the Fairway Gravity Sewer Replacement Phase II project. They will monitor the

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materials and test where needed. This comes from the bond proceeds for that project.

Councilmember Giddings moved to authorize the City Manager to execute an agreement with Langerman Foster Engineering Company for construction materials testing services for the Fairway Gravity Sewer Replacement Phase II project. Mayor Pro Tem Sober seconded, and the motion passed unanimously by the Councilmembers present.

4. DISCUSSION AND CONSIDER ACTION ON RESOLUTION R-20-20, DECLARING THE 1994 FIRETRUCK EXCESS PROPERTY TO THE CITY'S NEEDS AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH MCLENNAN COMMUNITY COLLEGE TO DONATE THE 1994 FIRETRUCK TO THE MCC FIRE ACADEMY IN EXCHANGE FOR WAIVED TUITION FOR WOODWAY'S NEXT TEN FIREFIGHTING TRAINEES

Dr. Oubre provided that the City has the following three options available to dispose of this firetruck.

- Original trade-in when we ordered the new firetruck
- Auction it to highest bidder
- Donate it and get some monetary proceeds in-kind

By donating it to MCC, it helps the region, the basic academy, and in-service training. Chief Crook was able to negotiate value for that truck and the value is that as we send cadets in for the basic fire academy we will receive basically what we would have received as a trade-in for the firetruck.

We are asking you to authorize donating the firetruck to MCC in exchange for waived tuition.

There was a brief discussion.

Councilmember Giddings moved to adopt Resolution R-20-20, declaring the 1994 Firetruck excess property to the City's needs and authorizing the City Manager to execute an agreement with McLennan Community College to donate the 1994 Firetruck to the MCC Fire Academy in exchange for waived tuition for Woodway's next ten firefighting trainees. Mayor Pro Tem Sober seconded and the motion passed unanimously by the Councilmembers present.

### **CONSENT AGENDA**

5. A. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR MEETING OF NOVEMBER 9, 2020, AT 5:30 P.M.
- B. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD NOVEMBER 9, 2020, AT 5:45 P.M.
- C. DISCUSSION AND CONSIDER ACTION ON REJECTION OF BID 20-07, CITY OF WOODWAY EMERGENCY GENERATOR FOR SUMMIT RIDGE LIFT STATION
- D. DISCUSSION AND CONSIDER ACTION ON RESOLUTION R-20-19, CONFIRMING THE INVESTMENT POLICY OF THE CITY OF WOODWAY
- E. DISCUSSION AND CONSIDER ACTION ON AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONDITIONAL ENCROACHMENT AGREEMENT WITH STAYBRIDGE SUITES

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### F. DISCUSSION AND CONSIDER ACTION ON ADOPTING RESOLUTION R-20-21, DECLARING PROPERTY EXCESS TO THE CITY'S NEEDS AND AUTHORIZING THE DISPOSAL OF SAME

Dr. Oubre provided information on Items C - F. No items were removed for individual discussion.

### 6. DISCUSSION AND CONSIDER ACTION ON CONSENT AGENDA

Mayor Pro Tem Sober moved that the Consent Agenda be approved as follows:

- A. Approve the minutes of the regular meeting held November 9, 2020 at 5:30 p.m.
- B. Approve the minutes of the regular meeting held November 9, 2020 at 5:45 p.m.
- C. Reject bids received for Bid 20-07, City of Woodway Emergency Generator for Summit Ridge Lift Station
- D. Adopt Resolution R-20-19, confirming the investment policy of the City of Woodway
- E. Authorize the City Manager to enter into a Conditional Encroachment Agreement with Staybridge Suites
- F. Adopt Resolution R-20-21, declaring property excess to the City's needs and authorizing the disposal of same

Councilmember Russell seconded the motion, and the motion passed unanimously by the Councilmembers present.

## **CITY MANAGER AND CITY COUNCIL REPORTS**

### 7. CITY MANAGER'S REPORT

Mr. Oubre provided updates on the following:

- Next council meeting will be January 11<sup>th</sup>
- Be thinking about the possibility of closing the gates at the Pavilion and Arboretum late at night to prevent vehicular traffic going on the property
- December 24<sup>th</sup> and 25<sup>th</sup> are recognized city holidays
- January 1<sup>st</sup> is also a recognized city holiday
- Water service will be cut off tomorrow for the Harbor Street reconstruction between the hours of 9 a.m. and 5 p.m. We have been communicating with door hangers and social media with approximately 98 connections that will be impacted. We will post throughout the day to give a status update as well.
- At one of the meetings in January, we will be posing an agenda item for your consideration as to what we should do with the Carleen Bright house
- We will also have an item for consideration regarding surplus property which is currently being used by the Arboretum staff for storage

### 8. CITY COUNCIL REPORTS

Councilmember Giddings provided that the Youth Commission met on November 3<sup>rd</sup>. They are planning on making a Christmas Caroling video and are still discussing possible dates for the Bound for the Brave.

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## **CLOSING ITEM**

### 9. CONSIDER ACTION ON ADJOURNMENT

Councilmember Russell moved to adjourn the meeting. Councilmember Cook seconded the motion, and the motion passed unanimously by the Councilmembers present. The meeting adjourned at 6:10 p.m.

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Donna Barkley, City Secretary

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Jane Kittner, Mayor